

EFFECTIVE

January 1, 2019.

Subject(s)**Administrative Policy Human Resources**

The following items have been added to the Administrative Policy Manual for Human Resources:

- APR 262, Annual Leave Scheduling.
- APR 262-01, Annual Leave Scheduling; Hospitals and Centers, Juvenile Justice Facilities.
- APR 263, Overtime.
- Apr 263, Overtime, Hospitals and Centers, Juvenile Justice Facilities.
- APR 264, Work Hours, Breaks, Lunch Periods, Absences and Tardiness.

Reason: New manual items.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Added Items ...

[APR 262](#)

[APR 262-01](#)

[APR 263](#)

[APR 263-01](#)

[APR 264](#)